

Candidate List Prequalification Notice: Procurement Specialist for the "Technical Assistance for the Preparation and Implementation of the Moldova Hospital Sector Upgrade" Project

1. The Government of the Republic of Moldova has embarked on a comprehensive program to modernize the public healthcare system in the country. As part of this initiative, the Government has proposed the construction of two regional hospitals in Balti and Cahul municipalities, to be financed by the Council of Europe Development Bank and the European Investment Bank.

The purpose of this announcement is to seek qualified consultants for the position of Procurement Specialist to support the Ministry of Health (MoH) in the implementation of this Project. The process for selecting the candidate will adhere to the guidelines outlined in the Guide to Procurement (GtP) for projects funded by the European Investment Bank, as of September 2018. Successful offerors will be chosen through the "Negotiated procedures with the list of candidates established directly by the promoter," as described in paragraph 4.2.1 of the EIB GtP.

Therefore, this announcement envisages offering the Ministry of Health with a list of qualified candidates, to be vetted by the Ministry's Evaluation Committee and subsequently approved by the EIB to further receive the official Invitation to Bid for this position.

2. Preliminary list of responsibilities of the candidate:

Task #	Procurement task	Brief description of the task
1	Develop procurement documents and execute procurement activities for the setup phase of the PIU.	Preparing the documentation and conducting the procurement for the positions of Project Coordinator, Financial Consultant, and Legal Consultant, in compliance with the EIB's GtP.
2	Develop procurement documents and execute procurement activities for the Concept Design phase of the Balti Hospital.	Create detailed procurement documentation, including technical specifications and tendering procedures.
3	Develop procurement documents and execute procurement activities for the phase assessing hospital services and organization in the country.	
4	Develop procurement documents and execute procurement activities for the Build Phase of the Balti and Cahul Regional Hospitals.	
5	Prepare detailed Procurement and Implementation Plans to serve as road maps for MoH and the PIU.	Creating detailed Procurement and Implementation Plans primarily focuses on establishing clear procurement processes and strategies, ensuring the MoH and PIU efficiently acquire necessary resources and services to meet project objectives.
6	Incorporate stakeholder feedback into the final procurement documentation package.	Integrate input from stakeholders, such as MoH's Technical Committee, technical experts and local authorities, into the final procurement documents to ensure comprehensive and effective procurement processes.

7	Execute procurement activities based on the prepared documents.	Implement the procurement process according to the established documentation, including tendering, bid evaluation, and contractor selection.
8	Evaluate the technical and financial proposals submitted by bidders	Evaluate technical and financial proposals from bidders entailing a thorough analysis of their compliance with Project requirements and the cost-effectiveness of their offerings
9	Monitor adherence to documented processes and resolve potential issues during implementation. Regularly review progress against contractual obligations.	Oversee the procurement process to ensure compliance with documented procedures and address any challenges or deviations that arise during implementation.
10	Define and track key performance indicators to assess contractor performance. Regularly report on performance metrics to project stakeholders.	Conduct periodic assessments to ensure that all parties are fulfilling their contractual duties and progressing according to the project timeline.
11	Ensure proper closure of contracts, including the fulfillment of all obligations.	Manage the contract closure process, ensuring all parties have met their obligations and all necessary documentation is completed
12	A comprehensive review of the contracts' overall performance. Establish a comprehensive archive for procurement documents, ensuring proper storage.	Conduct a thorough review of the overall performance of the contract, identifying strengths and areas for improvement. Organize and store all procurement-related documents securely for future reference and compliance purposes.
13	Evaluate the effectiveness of contract management processes. Develop a Comprehensive Post-Project Evaluation Report.	Develop a Comprehensive Post-Project Evaluation Report To compile lessons learned from the procurement process and provide recommendations to enhance future procurement activities.

To accomplish these objectives, the MoH intends to appoint a consultant who not only fulfills the following specific requirements but also proposes the most economically favorable financial terms. Only proposals scoring 70 or higher and meeting all the required qualifications will be declared as 'technically compliant'.

Main qualifications	Max score
<ul style="list-style-type: none"> Advanced degree (equivalent to master's degree) preferably in Procurement and / or Supply Chain Management, law, Commerce, Business Administration, Public Administration, Finance, Economics, Industrial Engineering, Engineering, Architect, Environmental Engineering or related fields and five (5) years of experience; A first-level university degree (equivalent to a bachelor's degree) and seven (7) years of relevant experience. 	20

<i>Qualifications will be assessed based on education level and years of relevant experience, with preference given to candidates holding advanced degrees + more extensive experience.</i>	
<p>Experience in procurement for projects that involve social infrastructure in the Republic of Moldova or neighboring regions is essential. Prior professional experience in construction or healthcare project sectors will be considered a significant advantage.</p> <p><i>Qualifications will be assessed based on demonstrated procurement experience in social and environmental infrastructure projects in Moldova or similar regions</i></p>	20
<p>At least 5 years of experience (depending on the academic degree) in procurement management (planning, tendering and contract implementation monitoring) in DFI financed projects of similar scale and complexity, preferably in healthcare area, in the Republic of Moldova or in the region.</p> <p><i>Qualifications will be assessed based on demonstrated procurement management experience</i></p>	20
Desired qualifications	Max score
<p>Contractual and Legal Knowledge: Knowledge of contract management principles, ability to advise on contractual issues, and experience in preparing addendums to contracts as required. Degree or qualification in law and/or contract management would be an advantage.</p> <p><i>Qualifications will be assessed based on demonstrated participation in relevant projects/assignments</i></p>	7
<p>Procurement Process Management: Experience in managing the complete procurement cycle, from planning and advertising to evaluation, contract award, and contract management.</p> <p><i>Qualifications will be assessed based on demonstrated experience in relevant projects/assignments</i></p>	7
<p>An internationally recognized professional qualification or certification in Procurement, such as the Certified Professional in Supply Management (CPSM) or the Project Management Professional (PMP), would be advantageous, as would training and courses in Procurement management.</p> <p><i>Qualifications will be assessed based on demonstrated qualifications / certifications/ trainings/ courses.</i></p>	7
<p>Strong analytical skills with the ability to gather and interpret data for decision-making and reporting purposes: the Consultant should be able to analyze Project progress and provide analytical progress reports to relevant stakeholders, along with action plans for any planned activities</p> <p><i>Qualifications will be assessed based on demonstrated experience showcasing these skills in relevant projects/assignments</i></p>	5
Excellent computer skills in Microsoft Office tools (Excel, Project, Planner) and Internet use.	5

<i>Qualifications will be assessed based on demonstrated experience showcasing these skills in relevant projects/assignments</i>	
Experience in delivering training and providing coaching in procurement management would be beneficial, particularly with the aim of instructing PIU members on relevant procurement procedures. <i>Qualifications will be assessed based on demonstrated experience in relevant projects/assignments</i>	3
Effective Communication: The consultant must possess strong written and verbal communication skills to effectively liaise with various stakeholders, including but not limited to government officials, suppliers, and PIU members. <i>Qualifications will be assessed based on demonstrated communication experience in relevant projects/assignments</i>	3
Knowledge of Public Health or relevant field: Having a background or knowledge in public health or a related field will be advantageous. <i>Qualifications will be assessed based on demonstrated participation in relevant projects/assignments</i>	3

3. The expected duration of engagement for the Procurement Specialist spans from the first trimester of 2024 to December 2028. Given the substantial scope and extent of the anticipated responsibilities, it is recommended that the Procurement Specialist's contract should encompass a minimum of 750 working days.

It is important to note that this engagement does not contemplate a time-based contract but, instead, adopts a fee-based compensation structure.

4. Required documents for submission include:

- Curriculum Vitae (CV) of the candidate, preferably in Europass format.
- Letter of Intent: A comprehensive document outlining the candidate's qualifications and relevant experience for the specified position.

In the subject line of your email, please use the following format:

Surname_Procurement Specialist: AA-011313

We kindly invite all interested consultants to submit the requisite documents no later than **March 7th, 2024**, to the following email address: foreign.assistance@ms.gov.md

All emails and inquiries should be addressed to Mr. Alexandru Rosca, Project Officer of the Moldova Hospital Sector Upgrade Project, at the provided email address.

We appreciate your interest in this opportunity and look forward to receiving your submissions.